



Chelmer Village Hall, Chelmer Village Square, Chelmsford, Essex CM2 6RF  
Telephone: 07901 886488  
Registered Charity No. 1054083

## 1.06 Staff cloakrooms

- Staff and visitors use the disabled & men's toilets only.
- Staff and visitor's bathrooms are cleaned daily using disinfectant cleaning agent. This includes the toilet bowls, inside and out, toilet handles, doors, mirrors, splashbacks and basins by the village hall caretaker
- Paper towels are provided for hand drying.
- Bins are provided for sanitary wear and cleared as per contract agreement with the Management Committee.
- Bins are provided for disposal of paper towels and are cleared daily.
- All bins are lined with plastic bags.