



Chelmer Village Hall, Chelmer Village Square, Chelmsford, Essex CM2 6RF
Telephone: 07901 886488
Registered Charity No. 1054083

6.06 Incapacitated parent/carer

Incapacitated refers to a condition which renders a parent/carer unable to take responsibility for their child; this could be at the time of collecting their child from the setting or on arrival.

Concerns may include:

- appearing drunk
- appearing under the influence of drugs
- demonstrating angry and threatening behaviour to the child, members of staff or others
- appearing erratic or manic

Informing

- If a member of staff at Rainbow Pre-school is concerned that a parent displays any of the above characteristics, they inform the DSL as soon as possible.
- The DSL assesses the risk and decides if further intervention is required.
- If it is decided that no further action is required, a record of the incident is made on a **Safeguarding Incident Reporting form**
- If intervention is required, the DSL speaks to the parent in an appropriate, confidential manner.
- The DSL will, in agreement with the parent, use emergency contacts listed for the child to ask an alternative adult to collect the child.
- The emergency contact is informed of the situation by the DSL and of the setting's requirement to inform social care of their contact details.
- The DO is informed of the situation as soon as possible and provides advice and assistance as appropriate.
- If there is no one suitable to collect the child social care are informed.
- If violence is threatened towards anybody, the police are called immediately.
- If the parent takes the child from Rainbow Pre-school while incapacitated the police are called immediately and a referral is made to social care.

Recording

- The DSL completes **Safeguarding Incident Reporting form** and if social care were contacted a **Confidential Safeguarding Incident report form** is completed. If police

were contacted a **Confidential Safeguarding Incident report form** should also be copied to the DO.

- Further updates/notes/conversations/ telephone calls are recorded.